# Edutek Solutions, LLC Data Security and Privacy Policy

Last updated: April 6, 2020

Edutek Solutions, LLC ("us", "we", or "our") operates the www.1to1plus.com website (the "Service").

This page informs you of our policies regarding the collection, use and disclosure of Personal Information when you use our Service.

We will not use or share your information with anyone except as described in this Privacy Policy.

We use your Personal Information for providing and improving the Service. By using the Service, you agree to the collection and use of information in accordance with this policy. Unless otherwise defined in this Privacy Policy, terms used in this Privacy Policy have the same meanings as in our Terms and Conditions, accessible at <a href="https://www.onetooneplus.com">www.onetooneplus.com</a>

### Information Collection and Use

While using our Service, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you. Personally identifiable information may include, but is not limited to, your email address, name, phone number, postal address ("Personal Information"). We collect this information for the purpose of providing the Service, identifying and communicating with you, responding to your requests/inquiries, servicing your purchase orders, and improving our services.

# **Log Data**

We may also collect information that your browser sends whenever you visit our Service ("Log Data"). This Log Data may include information such as your computer's Internet Protocol ("IP") address, browser type, browser version, and the pages of our Service that you visit, the time and date of your visit, the time spent on those pages and other statistics.

### Cookies

Cookies are files with a small amount of data, which may include an anonymous unique identifier. Cookies are sent to your browser from a web site and transferred to your device. We use cookies to collect information in order to improve our services for you.

You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent. The Help feature on most browsers provide information on how to accept cookies, disable cookies or to notify you when receiving a new cookie.

If you do not accept cookies, you may not be able to use some features of our Service and we recommend that you leave them turned on.

### **Retention of Data**

Edutek Solutions, LLC will retain your Personal Data for as long as necessary for the purposes set forth in this Privacy Policy. We will retain and use your Personal Data when necessary to comply with legal obligations, resolve disputes, and enforce our legal agreements and policies.

### Transfer of Data

Your information which includes Personal Data may be transferred to and maintained on servers outside your state where the data protection laws may differ from those of your jurisdiction.

Your consent to this Privacy Policy followed by your submission of such information represents agreement to this transfer of data.

Edutek Solutions, LLC will take all steps necessary to ensure your data is treated securely and in accordance with this Privacy Policy. Data transfers will not take place unless controls are in place including the security of your data and other Personal Information.

### Release of Data

Edutek Solutions, LLC owns and maintains all programs and programming services related to the One to One Plus software. However, the data used and stored in the software remains the property of the school system. Upon termination of use of the service, Edutek Solutions, LLC will provide a copy of all data to the school system.

# **Data Security**

Edutek Solutions, LLC uses reasonable commercial methods and security measures to protect against the loss, misuse, and alteration of the information under our control. We store the information in a database in a secure environment protected from unauthorized access, use, or disclosure. When personal information is transmitted, it is protected with encryption, such as the Secure Socket Layer (SSL) protocol.

### **Data Incident Disclosure**

Though no internet-based solution can guarantee 100% security, to date Edutek Solutions, LLC has never experienced a data breach or compromise of user data. In the event of a data breach, privacy incident, or unauthorized disclosure of data, Edutek Solutions, LLC will immediately notify the school system by email and phone of the incident details.

## **Service Providers**

We may employ third-party companies and individuals to facilitate our Service, to provide the Service on our behalf, to perform Service-related services and/or to assist us in analyzing how our Service is used.

These third parties have access to your Personal Information only to perform specific tasks on our behalf and are obligated not to disclose or use your information for any other purpose.

# **Compliance Training**

Edutek Solutions, LLC provides training for employees and third-party sub-contractors related to security and integrity of data stored in the One to One Plus software. Additionally, all employees and third-party contractors sign non-disclosure agreements to ensure compliance related to data security.

# **Compliance with Laws**

We will disclose your Personal Information where required to do so by law or subpoena or if we believe that such action is necessary to comply with the law and the reasonable requests of law enforcement or to protect the security or integrity of our Service.

# Security

The security of your Personal Information is important to us, and we strive to implement and maintain reasonable, commercially acceptable security procedures and practices appropriate to the nature of the information we store, in order to protect it from unauthorized access, destruction, use, modification, or disclosure. However, please be aware that no method of transmission over the internet, or method of electronic storage is 100% secure and we are unable to guarantee the absolute security of the Personal Information we have collected from you.

### **Links to Other Sites**

Our Service may contain links to other sites that are not operated by us. If you click on a third-party link, you will be directed to that third-party's site. We strongly advise you to review the Privacy Policy of every site you visit.

We have no control over, and assume no responsibility for the content, privacy policies or practices of any third-party sites or services.

# **Children's Privacy**

We do not knowingly collect personally identifiable information from children under 13. If you are a parent or guardian and you learn that your Children have provided us with Personal Information, please contact us. If we become aware that we have collected Personal Information from a child under age 13 without verification of parental consent, we take steps to remove that information from our servers.

# **Google Analytics**

Google Analytics is a web analytics service offered by Google that tracks and reports website traffic. Google uses the data collected to track and monitor the use of our Service. This data is shared with other Google services. Google may use the collected data to contextualise and personalise the ads of its own advertising network.

For more information on the privacy practices of Google, please visit the Google Privacy Terms web page: <a href="https://policies.google.com/privacy?hl=en">https://policies.google.com/privacy?hl=en</a>

# **Right to Challenge**

Any individual approved by the school system maintains the right to challenge the accuracy of data stored in One to One Plus. These challenges should be made in writing to the following address:

Edutek Solutions, LLC 101 North Main Street

Spartanburg, S.C. 29302

The challenge must be accompanied by a document from the school system authorizing the individual to make the challenge on their behalf.

# **Changes to This Privacy Policy**

This Privacy Policy is effective as of April 6, 2020 and will remain in effect except with respect to any changes in its provisions in the future, which will be in effect immediately after being posted on this page.

We reserve the right to update or change our Privacy Policy at any time and you should check this Privacy Policy periodically. Your continued use of the Service after we post any modifications to the Privacy Policy on this page will constitute your acknowledgment of the modifications and your consent to abide and be bound by the modified Privacy Policy.

If we make any material changes to this Privacy Policy, we will notify you either through the email address you have provided us, or by placing a prominent notice on our website.

### Contact Us

If you have any questions about this Privacy Policy, please contact us:

Edutek Solutions, LLC

101 North Pine Street

Spartanburg, S.C. 29302

Info@onetooneplus.com

864-351-0551

### State of New York

# Parents' Bill of Rights

Edutek Solutions, LLC includes the following link to the NYS Parents' Bill of Rights (<a href="http://www.nysed.gov/common/nysed/files/programs/student-data-privacy/parents-bill-of-rights.pdf">http://www.nysed.gov/common/nysed/files/programs/student-data-privacy/parents-bill-of-rights.pdf</a>) to help schools and parents understand their rights.